

SCAO-Approved Court Forms – New and Revised

The following SCAO-Approved court forms were distributed to courts in December 2008. You can purchase copies of these forms from a number of printers or software companies or from publishers such as Thomson/West that contain reproductions of all SCAO-Approved forms (see <http://courts.michigan.gov/scao/courtforms/formprinters.pdf>). Thomson/West publications are supplemented biannually, including advance sheets. You can also obtain copies of these forms at <http://courts.michigan.gov/scao/courtforms/scao/courtforms/>. A complete set of forms is also included in the Institute for Continuing Legal Education Partnership resources at <http://www.icle.org/>.

The following forms contain a revision date of 9/08 unless otherwise noted. Previous versions of these forms can be used until stock is depleted except as noted. Below are the form titles.

PC Forms

PC 51, Petition to Change Name (can use existing stock until depleted with hand correction to instruction sheet)

PC 52, Order Following Hearing on Petition to Change Name

PC 577, Inventory

PC 582, Selection of Homestead Allowance and Exempt Property

PC 583, Account of Fiduciary, Short Form

PC 584, Account of Fiduciary, Long Form

PC 600, Notice of Deficiency (can use existing stock until depleted with hand correction)

PC 632, Order Regarding Appointment of Temporary Guardian of Incapacitated Individual

PC 634, Annual Report of Guardian on Condition of Incapacitated Individual

PC 638, Petition to Terminate or Modify Guardianship/Conservatorship – **DELETED**

PC 639, Petition for Appointment of Conservator and/or Protective Order

PC 645, Letters of Conservatorship

PC 646, Petition for Approval of Sale of Real Estate

PC 653, Order Regarding Appointment of Guardian/Limited Guardian of Minor

PC 655, Report for Court Review of Minor Guardianship (can use existing stock until 12/31/09)

PC 656, Order Following Hearing on Status of Minor Guardianship (can use existing stock until 12/31/09)

SCAO-Approved Court Forms – New and Revised (continued)

PC Forms (continued)

PC 658, Petition for Appointment of Guardian, Individual with Alleged Developmental Disability (can use existing stock until 12/31/09)

PC 660, Order Appointing Guardian for Individual with Developmental Disability (can use existing stock until 12/31/09)

PC 663, Report of Guardian on Condition of Individual with Developmental Disability

PC 669, Proof of Restricted Account and Annual Verification of Funds on Deposit (Conservatorship of Minor)

PC 674, Inventory (Conservatorship)

PC 675, Petition to Terminate/Modify Guardianship – **NEW FORM**

PC 676, Petition to Terminate/Modify Conservatorship – **NEW FORM**

PC 677, Petition to Terminate/Modify Guardian for Alleged Developmentally Disabled Individual – **NEW FORM**

PCM Forms

PCM 201, Petition/Application for Hospitalization (can use existing stock until 12/31/09)

PCM 220, Petition for Discharge from Treatment

PCM 222, Order Following Hearing on Petition for Discharge from Treatment

PCM 233, Notice of Right to Appeal Return and Appeal of Return from Authorized Leave

PCM 241, Notice of Right to Object to Hospitalization, Objection and Demand for Hearing

PCM 242, Petition for Assisted Outpatient Treatment

PCA Forms

PCA 323, Advice of Rights after Order Terminating Parental Rights

JC Forms

JC 04b, Petition (Child Protective Proceedings) (cannot use existing stock after 12/31/08)

JC 05a, Order to Apprehend and Detain (Delinquency Proceedings/Minor Personal Protection)

JC 14a, Order of Disposition, In-Home (Delinquency Proceedings)

SCAO-Approved Court Forms – New and Revised (continued)

JC Forms (continued)

JC 59, Order of Adjudication (Delinquency Proceedings)

JC 66, Application to Set Aside Adjudication and Order

JC 70, Judgment of Conviction (Designated Case)

JC 74, Order of Probation (Designated Case)

JC 90, Order Correcting Identifying Information (Child Protective Proceedings) – **NEW FORM**

MC Forms

MC 28, Notice to Prior Court of Proceedings Affecting Minor(s) (cannot use existing stock after 12/31/08)

CHANGES TO GENERAL PROBATE COURT FORMS
(for use in estates, trusts, guardianships, conservatorships)

PC 577 Inventory

Added “Amended” checkbox to form title.

PC 583 Account of Fiduciary, Short Form

Added “Amended” checkbox to form title.

PC 584 Account of Fiduciary, Long Form

Added “Amended” checkbox to form title and changed item 1 captions to “Month, day, year.”

PC 600 Notice of Deficiency

Added filing requirement language to second checkbox; capitalized “Inventory” in second checkbox; and corrected style, punctuation, grammar, spelling, etc.

PC 646 Petition for Approval of Sale of Real Estate

Added language to item 2; added language to item 4; and corrected style, punctuation, grammar, spelling, etc.

CHANGES TO PROBATE COURT ESTATE AND TRUST FORMS

PC 582 Selection of Homestead Allowance and Exempt Property

Revised JIS code and corrected style, punctuation, grammar, spelling, etc.

CHANGES TO GUARDIANSHIP AND CONSERVATORSHIP FORMS

- PC 632 Order Regarding Appointment of Temporary Guardian of Incapacitated Individual**
- Revised form title, added “alleged” to case name; added new item 3 with checkbox option, added new item 7 with checkbox option, added three new checkbox options in item 8 for court’s decision, added checkboxes before items 8 through 12, and renumbered all items accordingly.
- PC 634 Annual Report of Guardian on Condition of Legally Incapacitated Individual**
- Added court rule cite to “NOTE;” added new item 3b and relettered remaining items accordingly; revised language of third checkbox in item 3c; added caption under “other” in item 3c; and corrected style, punctuation, grammar, spelling, etc.
- PC 638 Petition to Terminate/Modify Guardianship/Petition to Terminate/Modify Conservatorship**
- DELETED** (replaced by PC 675, PC 676, PC 677).
- PC 639 Petition for Appointment of Conservator and/or Protective Order**
- Changed MFIA to MDHS in item 8; corrected citation at bottom of form; and corrected style, punctuation, grammar, spelling, etc.,
- PC 645 Letters of Conservatorship**
- Revised “Restriction” language.
- PC 653 Order Regarding Appointment of Guardian/Limited Guardian of Minor**
- Added new item 8 and added checkboxes before items 9 through 14.
- PC 655 Report for Court Review of Minor Guardianship**
- Added captions for “Date” and “Location” in item 3; revised language in item 4; and corrected style, punctuation, grammar, spelling, etc.
- PC 656 Order Following Hearing on Status of Minor Guardianship**
- Replaced MFIA with MDHS in items 5, 10 and 12; revised language in item 8; deleted MSA citation and added MCL citation at bottom of form; and corrected style, punctuation, grammar, spelling, etc.

CHANGES TO GUARDIANSHIP AND CONSERVATORSHIP FORMS (continued)

PC 658 Petition for Appointment of Guardian, Individual with Alleged Developmental Disability

Removed “or person assisting petitioner” from declaration statement signature line and corrected style, punctuation, grammar, spelling, etc.

PC 660 Order Appointing Guardian for Individual with a Developmental Disability

Revised language in item 8 checkbox; added new checkbox item 12 and renumbered items accordingly; revised language in item 14; added checkboxes before items 14, 15, and 16; revised language in item 16; and corrected style, punctuation, grammar, spelling, etc.

PC 663 Report of Guardian on Condition of Individual with Developmental Disability

Deleted lines/spaces from item 4, moved item 10 to first page, moved guardian date and signature lines to left side, and added address and telephone number to “Statement of Standby Guardian.”

PC 669 Proof of Restricted Account and Annual Verification of Funds on Deposit

Updated “USE NOTE,” revised language for statement of financial institution, and added new JIS code.

PC 674 Inventory (Conservatorship)

Added “Amended” checkbox to form title.

PC 675 Petition to Terminate/Modify Guardianship

New form.

PC 676 Petition to Terminate/Modify Conservatorship

New form.

PC 677 Petition to Terminate/Modify Guardian for Alleged Developmentally Disabled Individual

New form.

CHANGES TO PROBATE COURT MENTAL COMMITMENT FORMS

PCM 201 Petition/Application for Hospitalization

Removed “name of person assisting in preparing petition” from declaration statement; added signature of attorney, attorney name, etc., to declaration statement; and corrected style, punctuation, grammar, spelling, etc.

PCM 220 Petition for Discharge from Continuing Treatment or Judicial Admission

Reinstated previous version of form; revised declaration statement; removed MSA cites from bottom of form; and corrected style, punctuation, grammar, spelling, etc.

PCM 222 Order Following Hearing on Petition for Discharge from Continuing Treatment or Judicial Admission

Reinstated previous version of form; added citation to court rule; and corrected style, punctuation, grammar, spelling, etc.

PCM 233 Notice of Right to Appeal Return and Appeal of Return from Authorized Leave

Corrected typographical error in notice section.

PCM 241 Notice of Right to Object to Hospitalization, Objection and Demand for Hearing

Added new item 2b.

PCM 242 Petition for Assisted Outpatient Treatment

Removed “person assisting petitioner” language from declaration statement at end of form.

CHANGES TO MISCELLANEOUS FAMILY DIVISION FORMS

PC 51 Petition to Change Name

Revised item 4 in special instructions and corrected style, punctuation, grammar, spelling, etc.

PC 52 Order Following Hearing on Petition to Change Name

Added checkbox to item 12; revised “Note to Clerk;” and corrected style, punctuation, grammar, spelling, etc.

CHANGES TO ADOPTION FORMS

PCA 323 Advice of Rights after Order Terminating Parental Rights

Corrected citation at bottom of form and corrected style, punctuation, grammar, spelling, etc.

CHANGES TO JUVENILE FORMS

JC 04b Petition (Child Protective Proceedings)

Deleted item 1e; revised language in item 2 regarding MDHS reasonable efforts; added checkbox to item 2 for military/nonmilitary affidavit; and corrected style, punctuation, grammar, spelling, etc.

JC 05a Order to Apprehend and Detain

Corrected citation in item 3(c) and corrected style, punctuation, grammar, spelling, etc.

JC 14a Order of Disposition, In-Home (Delinquency Proceedings)

Revised item 3 language; revised item 5 language; added one line to item 5; revised item 9 language; removed “Note” at bottom of form; and corrected style, punctuation, grammar, spelling, etc.

JC 59 Order of Adjudication (Delinquency Proceedings)

Added new item 7; renumbered remaining items accordingly; and corrected style, punctuation, grammar, spelling, etc.

JC 66 Application to Set Aside Adjudication and Order

Added new item 4 to instructions; revised item 5 in instructions; updated address for Criminal Records Division in item 7 of instructions; revised “Proof of Service” language in instructions; and corrected style, punctuation, grammar, spelling, etc.

JC 70 Judgment of Conviction (Designated Case)

Revised parenthetical in “Notice of Firearms Restriction.”

JC 74 Order of Probation (Designated Case)

Revised parenthetical in “Notice of Firearms Restriction” and corrected style, punctuation, grammar, spelling, etc.

JC 90 Order Correcting Identifying Information (Child Protective Proceedings)

New form.

CHANGES TO MICHIGAN COURT FORMS

MC 28 Notice to Prior Court of Proceedings Affecting Minor(s)

Changed “certificate of mailing” to “certificate of service;” revised certificate of service language; and corrected style, punctuation, grammar, spelling, etc.